



2023

New Hire Benefits Enrollment Guide

Team Members

N ■ **NOVANT**[®]
HEALTH

Novant Health provides comprehensive benefits to the people who help us deliver the most remarkable patient experience.

Whether it's now or later, the Novant Health benefits program will be of real value to you and your family. You can make flexible benefit selections for medical, dental, vision and life insurance coverage for yourself and your family. Short- and long-term disability benefits add an extra measure of protection. You have the opportunity to save taxes on certain healthcare and dependent care expenses through Flexible Spending Accounts. Additionally, Retirement Plus, our 403(b) retirement plan, helps provide an income during your retirement years.

Visit the Benefits Enrollment Resource Center at [NovantHealth.org/careers/benefits](https://www.novanthealth.org/careers/benefits) for plan details.

2023 Benefits Enrollment

When and How to Enroll
How to Enroll Dependents
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When and How to Enroll

New hires and/or team members experiencing a change in their employment status that allows for enrollment in or a change to their benefits have 31 days to enroll and submit required documentation if enrolling dependents in medical coverage.

If you do not actively enroll in benefits, the following default package will be assigned:

- Short-term disability insurance — 30-day elimination period (voluntary, team member-paid)
- Basic life insurance (company-paid)
- Long-term disability insurance (company-paid)

In addition, all other benefit elections will default to "waive". Therefore, if you intend to have medical coverage with Novant Health, you *must* take action and actively elect a medical plan. Failure to elect a medical plan will result in you not having medical coverage with Novant Health.

Novant Health

If completing your enrollment on a work computer

- 1 From the I-Connect homepage, select *Tools and Services > Team member services > Self Service (PeopleSoft)*
- 2 Enter your User ID (six-digit employee ID number)
- 3 Enter your password (previously created in Password Management)
- 4 The Employee Service page will open. Under *Main Menu*, select *Self Service > Benefits > Benefits enrollment*

If completing your enrollment on a personal computer

- 1 From the NovantHealth.org website, select *for Employees* at the top of the page or *Team member connections* at the bottom of the page
- 2 Under *Remote access*, select *Self Service (PeopleSoft)*. The Novant Health PeopleSoft Portal screen appears. You will need to sign in on two login screens.
- 3 At the first login screen, enter:
 - User ID: six-digit employee ID (e.g., 123456)
 - Password: your password created in Password Management
 - Server: Select *Novant Health PeopleSoft*
- 4 At the second login screen, enter:
 - User ID: six-digit employee ID (e.g., 123456)
 - Password: your password created in Password Management
- 5 The PeopleSoft service page will open. Under *Main Menu*, select *Self Service > Benefits > Benefits enrollment*

If you have questions or require assistance, please call the Novant Health DPS service desk at **866-966-8268**.

New Hanover Regional Medical Center

If completing your enrollment on a work computer

- 1 Connect to CapsLive (capslive.nhrmc.org)
- 2 Select *Infor Global HR*
- 3 Sign in with Okta
- 4 Select *Open Enrollment* on your *Employee Home "Quick Links"* page

If completing your enrollment on a personal computer

- 1 Sign in remotely (remote.nhrmc.org)
- 2 Sign in with Okta
- 3 Visit *CapsLive > Infor Global HR*
- 4 Sign in with Okta
- 5 Select *Open Enrollment* on your *Employee Home "Quick Links"* page

If you need technical assistance accessing Infor Global HR, please call the New Hanover Regional Medical Center service desk at **910-667-7855**.

How to Enroll Dependents

Please be prepared with information for yourself, your dependents and your life insurance beneficiaries, including full names, dates of birth and Social Security numbers. *Note:* If you will be enrolling dependents in a Novant Health medical plan, you must provide the documentation noted below:

Spouse

- 1 Copy of marriage certificate *and* proof of joint debt/ownership. The proof of joint debt/ownership must show both the team member and spouse's names and be dated within the past 90 days.
- 2 Spouse mandate for medical coverage (reference the call-out box at right):
 - Copy of current proof of receipt of unemployment benefits, *or*
 - A letter from your spouse's employer validating they are not eligible for medical coverage through their employer, *or*
 - 2021 federal income tax return that verifies spouse is self-employed, retired, disabled or unemployed.

Children (Up to Age 26)

- 1 Copy of front page of current federal income tax return that includes the child(ren) being enrolled (you may remove all financial information and all but the last four digits of the Social Security Number).
- 2 If the child(ren) is/are not listed on your tax return, you must provide a copy of the birth certificate(s) showing the team member's name.

Spouse Mandate for Medical Coverage

If your spouse is employed and eligible for employer-sponsored group medical coverage, they cannot be enrolled in a Novant Health medical plan; however, if your spouse is self-employed, unemployed/retired/disabled or their employer does not offer group medical coverage to its employees, your spouse may be eligible for medical coverage with Novant Health.

Satisfactory documentation that verifies a spouse is not eligible for group medical coverage somewhere else is required before a spouse is enrolled in Novant Health medical coverage. **The spouse mandate requirement only applies to medical coverage.** A spouse can be enrolled in dental, vision and life insurance regardless of eligibility for these plans somewhere else.

If you have questions or require assistance, please call the People & Culture Solutions Center at **800-890-5420** or email AskHR@NovantHealth.org.

When Coverage Begins

New Hire

If the team member is a new hire, flexible benefits begin on the first day of the month following the date of hire.

Employment status change or physician practice affiliation

If a team member has an employment status change or is a new hire through a physician practice affiliation then flexible benefits take effect on the date of the employment status change or practice affiliation.

Enrollment Resources

Go to the Benefits Enrollment Resource Center website at NovantHealth.org/careers/benefits to visit the interactive virtual benefits fair. This online experience includes virtual health plan booths where you can learn more about each benefit plan summarized in this guide.

Plans & Benefits

Medical Benefits

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Team Member Advantages

Medical Benefits

You can choose from three medical plan options: the Cigna Premium and Standard plans or the Surest medical plan. All three plans include prescription drug coverage through MedImpact and have out-of-pocket maximums that place a cap on what you pay for covered services in a plan year.

Cigna

The Cigna **Premium** and **Standard Plans** require higher team member contributions per pay statement and have deductibles, copays and coinsurance.

Premium Plan participants in certain coverage tiers receive an initial employer-funded health reimbursement account (HRA)* deposit; however, both plans include the opportunity to earn money in a HRA through the well-being program.

Coverage Effective Date Falls Between	Employee Only	Employee/ Child(ren)	Employee/ Spouse	Family
January 1 — March 31	\$0.00	\$375.00	\$450.00	\$750.00
April 1 — June 30	\$0.00	\$281.25	\$337.50	\$562.50
July 1 — September 30	\$0.00	\$187.50	\$225.00	\$375.00
October 1 — December 31	\$0.00	\$93.75	\$112.50	\$187.50

Surest

Surest is a health plan that removes barriers such as deductibles and coinsurance, while making costs more transparent. The Surest plan allows coverage for less common, plannable treatment to be activated if and when you need coverage. This helps keep your cost down, while providing the flexibility to activate coverage at any time during the year, when and if you need it.

* Team members who select the Premium Plan and have a base annual salary greater than \$150,000 do not receive a fixed contribution to the HRA.

Other Benefits & Insurance

Accident Insurance

Accident insurance pays a benefit directly to you if you or an eligible dependent suffer a covered injury. This benefit can help cover out-of-pocket expenses related to these injuries, such as hospitalization, physical therapy, transportation and more. There are no health questions or physical exams required. Coverage is portable, and you can take your policy with you if you change jobs or retire. You pay the full cost of coverage through payroll deductions.

The policy or its provisions may vary or be unavailable in some states.
The policy has exclusions and limitations that may affect any benefits payable.

Critical Illness Insurance

Critical illness insurance reduces the financial impact of a major illness, such as a heart attack, stroke or cancer. The policy pays a lump sum benefit directly to you once you or a covered family member is diagnosed with a covered condition. You choose the benefit amount when you enroll. Coverage is portable, and you can take your policy with you if you change jobs or retire. You pay the full cost of coverage through payroll deductions.

The policy or its provisions may vary or be unavailable in some states.
The policy has exclusions and limitations that may affect any benefits payable.

Hospital Care Plan

Hospital care coverage provides a fixed benefit when a covered person incurs a hospital stay due to a covered injury or illness. You can use the money however you would like to help pay for expenses such as child care, travel or other out-of-pocket expenses. As with Accident and Critical Illness coverage, this coverage is portable, meaning you can take your policy with you if you change jobs or retire. You pay the full cost of coverage through payroll deductions.

Dental Benefits

The dental plan is administered by Cigna and offers in-network and out-of-network coverage. Preventive care is covered at 100%, basic care at 80% and major restorative services at 50%. Orthodontia is covered at 50% for children and adults and provides a lifetime orthodontia maximum of \$1,500 per covered patient.

Vision Benefits

The vision plan is administered by VSP and covers annual eye exams, lenses and frames, or contact lenses in lieu of eyeglasses. Many in-network services are covered in full or require a copay, and a plan allowance is associated with many out-of-network services. Discounts are available on laser vision correction, additional glasses and sunglasses, and lens enhancements.

Visit the Benefits Resource Center at [NovantHealth.org/careers/benefits](https://www.novanthealth.org/careers/benefits) for more information.

Other Benefits & Insurance (CONTINUED)

MetLife Legal Plan

Whether it's a planned event like buying a home or preparing a will, or an unexpected problem like a speeding ticket, most of us need legal counsel at some point, and quality legal assistance can be expensive. It can also be hard to know how to find an attorney you trust. With MetLife Legal Plans, you can have a team of top attorneys ready to help you take care of life's planned and unplanned legal events.

Flexible Spending Accounts

Flexible spending accounts (FSAs), administered by WEX, allow you to set aside pre-tax money to pay for eligible out-of-pocket healthcare or dependent care expenses. The healthcare FSA allows you to set aside up to \$3,050 for eligible expenses, and the dependent care FSA allows you to set aside up to \$4,992 (\$2,500 if married and filing separately) for child care* or adult dependent care expenses. Be sure to calculate your expenses conservatively. IRS regulations require that you forfeit any money left in the account after the claim submission deadline.

Basic Life

Novant Health provides 1.5x your base pay in basic life insurance, at no cost to you, up to a maximum coverage amount of \$1,000,000. Enrollment is automatic, but you should enter beneficiary information into PeopleSoft.

Supplemental Life

You may choose to purchase supplemental life and accidental death and dismemberment (AD&D) insurance in addition to the company-paid life insurance benefit. Supplemental life insurance can be purchased in the following increments:

- 1 1x base pay, 2x base pay, 3x base pay, 4x base pay or 5x base pay. The maximum amount of supplemental life insurance is \$1,000,000. Guarantee issue applies to the first \$500,000 of team member coverage that is elected the first time being eligible for supplemental life.
- 2 Dependent life insurance coverage options for your spouse and child(ren) up to age 26 are also available. Guarantee issue applies to the first \$50,000 of spouse coverage if elected the first time you are eligible for supplemental life.
- 3 Accidental death and dismemberment coverage is available as employee-only or family coverage. Coverage options range from \$25,000 to \$500,000.

* A qualifying child dependent is defined by the IRS as a child who was under age 13 when the care was provided.

Other Benefits & Insurance (CONTINUED)

Disability

Novant Health offers short-term disability*, which pays a benefit of 60% of your base pay, up to \$2,500 per week. Team members pay the full cost of short-term disability with after-tax dollars so that the benefit is received tax-free should you need it. Novant Health provides the long-term disability benefit at no cost to you. The plan pays a benefit of 60% of your base pay after a 90-day waiting period, with a maximum benefit of \$15,000 per month.

Paid Leaves of Absence

Novant Health provides benefits-eligible team members who have been employed for 12 months and have worked 1,250 hours during the prior 12 months with the following paid leaves of absence:

- **Parental leave** — Eligible team members are provided with four weeks of paid parental leave at 100% of base pay to allow for the care and well-being of their newborn or adopted child.
- **Caregiver leave** — Eligible team members may take one week of paid leave at 100% of base pay to care for a parent, spouse or child under age 18 experiencing a serious health condition as defined by the Family and Medical Leave Act.

Military Leave Supplemental Pay Benefit

Novant Health is proud of team members who make personal and professional sacrifices to serve in the U.S. Armed Forces or National Guard. These team members may be activated to support national and international military operations, and when their military pay is less than the base hourly rate of pay at Novant Health, it can be a hardship on the team member and family. Therefore, Novant Health provides supplemental pay equal to the difference between compensation (excluding payments for room and board) for military duty and the team member's base hourly rate of pay. Military pay supplements will be reviewed annually.

Visit NovantHealth.org/careers/benefits for plan details, rates and all required compliance notices.

* Directors and above do not elect short-term disability.



Paid Time Off (PTO)

The purpose of PTO is to provide team members with flexible paid time off from work that can be used for needs such as vacations, personal or family illness, holidays, doctor appointments, school, volunteerism and other activities of the team member's choice.

Beginning the first day of the month following your date of hire, new hires will be provided a lump sum of PTO equal to your weekly scheduled hours. For example, if you are part-time scheduled to work 24 hours per week, you will be provided with 24 hours of PTO. If you are full-time scheduled to work 40 hours per week, you will be provided with 40 hours of PTO. In addition to the lump sum PTO you will receive, beginning the first day of the month following your date of hire, you will accrue PTO each pay period according to the schedule below.

PTO SCHEDULE 2023				
Years of Service	Months of Service	Annual Accrual (Days)**	Biweekly Accrual (Hours)	Hourly Accrual Rate
Less than 1	0-11*	Will vary	8.00*	0.100000*
1 but less than 2	12-23	29	8.92	0.111538
2 but less than 5	24-59	31	9.54	0.119231
5 but less than 15	60-179	34	10.47	0.130875
15+	180+	39	12.00	0.150000

Accrual is based on a 40-hour work week.

* During months 0-11, new hires will accrue PTO at an hourly accrual rate of 0.080800 to account for the lump sum PTO bank received at the time benefits become effective.

** Annual number of days assumes 26 pay periods of PTO accrual. During months 0-11, the number of days a new hire will accrue is based on the number of pay periods they accrue PTO, subject to the new hire benefit waiting period rule.

Cigna Medical Plans

DEDUCTIBLE Copays do not apply to the deductible. Deductibles cross-accumulate.						
	Premium Plan 2023			Standard Plan 2023		
Medical	Novant Health Network	Cigna Network	Out-of-Network	Novant Health Network	Cigna Network	Out-of-Network
Employee Only	\$680	\$1,925	\$1,925	\$850	\$2,200	\$2,200
Employee/Spouse	\$1,200	\$3,400	\$3,400	\$1,500	\$3,850	\$3,850
Employee/Child(ren)	\$1,000	\$2,900	\$2,900	\$1,275	\$3,300	\$3,300
Employee/Family	\$1,360	\$3,850	\$3,850	\$1,700	\$4,400	\$4,400
Annual Maximum	None	None	None	None	None	None
Lifetime Maximum	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited

OUT-OF-POCKET MAXIMUM Includes deductible, coinsurance and copays. All out-of-pocket tiers cross-accumulate. Medical and pharmacy out-of-pocket are separate limits.						
	Premium Plan 2023			Standard Plan 2023		
Medical	Novant Health Network	Cigna Network	Out-of-Network	Novant Health Network	Cigna Network	Out-of-Network
Employee Only	\$2,550	\$3,600	\$6,700	\$4,200	\$4,700	\$7,800
Employee/Spouse	\$4,500	\$6,300	\$9,400	\$7,400	\$8,200	\$11,300
Employee/Child(ren)	\$4,000	\$5,600	\$8,700	\$6,500	\$7,300	\$10,400
Employee/Family	\$5,100	\$7,200	\$10,300	\$8,400	\$9,400	\$12,500
Medical Out-of-Pocket Limit Any One Member	\$2,550	\$3,600	N/A	\$4,200	\$4,700	N/A
Member and Pharmacy Limit Any One Member	\$4,150	\$5,200	N/A	\$5,800	\$6,300	N/A

	Premium Plan 2023			Standard Plan 2023		
Employer-Funded HRA	Fixed with Salary: <\$150,000	Fixed with Salary: >\$150,000	Wellness Incentive Up To:	Fixed with Salary: <\$150,000	Fixed with Salary: >\$150,000	Wellness Incentive Up To:
Employee Only	\$0	\$0	\$900	\$0	\$0	\$900
Employee/Spouse	\$450	\$0	\$1,175	\$0	\$0	\$1,175
Employee/Child(ren)	\$375	\$0	\$900	\$0	\$0	\$900
Employee/Family	\$750	\$0	\$1,175	\$0	\$0	\$1,175

Visit the Benefits Enrollment Center at NovantHealth.org/careers/benefits for more information.

Cigna Medical Plans (CONTINUED)

All coinsurance amounts in-network and out-of-network are after the calendar year deductible, except where noted.

Medical	Premium Plan 2023			Standard Plan 2023		
	Novant Health Network	Cigna Network	Out-of-Network	Novant Health Network	Cigna Network	Out-of-Network
Hospital Inpatient Services	5%	20%	40%	10%	25%	40%
Hospital Outpatient Services	5%, No Deductible*	20%	40%	10%, No Deductible*	25%	40%
Physician Inpatient Visits	5%	20%	40%	10%	25%	40%
Physician Surgery, Office	\$75	20%	40%	\$85	25%	40%
Physician Surgery, Inpatient and Outpatient	\$100	20%	40%	\$200	25%	40%
Hospital Emergency Room	15%	15%	15%	20%	20%	20%
Urgent Care Facility	\$20	20%	20%	\$35	25%	25%
Primary Care Provider Office Services, Excluding Surgery	\$10	20%	40%	\$25	25%	40%
Specialist Office Services, Excluding Surgery	\$50	20%	40%	\$65	25%	40%
X-Rays and Lab Services, Including Interpretation at Office, Urgent Care or Outpatient Lab Facility	5%, No Deductible*	20%	40%	10%, No Deductible*	25%	40%
Advanced Radiology (MRI, PET, CT), Office or Outpatient Hospital	\$125	20%	40%	\$200	25%	40%
Anesthesia, Inpatient or Outpatient	5%*	20%	40%	10%*	25%	40%
Preventive Care	\$0	\$0	40%	\$0	\$0	40%
Hospital Inpatient MH and SA	5%	5%	40%	10%	10%	40%
Physician Office MH and SA	\$10	\$10	40%	\$25	\$25	40%
PT, OT and ST, No Visit Limit	\$10	\$25	40%	\$25	\$40	40%
Maternity, Hospital	5%	20%	40%	10%	25%	40%
Maternity, Physician Global	\$100	20%	40%	\$200	25%	40%
DME, Home Health & Sleep Services	5%**	20%	40%	10%**	25%	40%

Visit the Benefits Enrollment Center at [NovantHealth.org/careers/benefits](https://www.novanthealth.org/careers/benefits) for more information.

* Not all hospital-based providers at Novant Health facilities are in the Novant Health network, so you will receive the Cigna network benefit if the hospital-based provider is not in the Novant Health network. Novant Health is seeking to expand the number of hospital-based providers in the Novant Health network.

** Novant Health network tier applies when DME and HHC services are obtained through Cigna's DME and HHC network, eviCore.

Surest Medical Plan

The Surest plan is designed to be easier, with no deductible, no coinsurance and the ability to see upfront prices (copays) for health services before making an appointment. From day one, you have coverage for services, from colds to cancer treatment.

Your Surest plan also includes the flexibility to activate coverage through a feature called flexible coverage. This means, for a set list of plannable treatments and procedures (such as knee replacement), you simply need to activate the coverage for your preferred provider at least three business days in advance of receiving the care. Typically, fewer than 2% of Surest members activate coverage during the plan year. The cost of activating coverage is paid through payroll deductions, for a set period of time, and may or may not require a copay at the time of service. Payroll deductions begin once a member activates coverage. Once a member meets the cost, the deductions are complete. There is a maximum per pay statement amount set by Novant Health in the rare event of multiple activations. The specific amount and number of pay statement deductions for each procedure is available at [Join.Surest.com/NovantHealth](https://www.join.surest.com/novanthealth), access code: *Novant2023*.

DEDUCTIBLE There are no deductibles with the Surest medical plan.

OUT-OF-POCKET MAXIMUM Includes all copay costs. Payroll deduction amounts for coverages that require activation do not accumulate towards out-of-pocket maximum amounts. Out-of-pocket amounts accumulate across Novant Health, Surest (UHC Choice Plus) Network, and out of network. Medical and pharmacy out-of-pocket are separate limits.

Medical	Surest Medical Plan 2023		
	Novant Health Network	Surest (UHC Choice Plus) Network	Out-of-Network
Deductible (Individual/Family)	\$0	\$0	\$0
Individual Out-of-Pocket Maximum	\$3,400	\$4,400	\$8,800
Family Out-of-Pocket Maximum	\$6,800	\$8,800	\$17,600
Medical Out-of-Pocket Limit Any One Member	\$3,400	\$4,400	\$8,800
Pharmacy Out-of-Pocket Maximum (Individual/Family)	\$1,600/\$3,200	\$1,600/\$3,200	Not Covered

Visit the Benefits Enrollment Center at [NovantHealth.org/careers/benefits](https://www.novanthealth.org/careers/benefits) for more information.

Surest Medical Plan (CONTINUED)

Surest Plan Services	Surest Medical Plan 2023		
	Novant Health Network	Surest (UHC Choice Plus) Network	Out-of-Network
Preventive Care	\$0	\$0	\$300
Primary Care Provider Office Services	\$25	\$50-\$220	\$400
Specialist Office Services	\$65	\$50-\$220	\$400
Virtual Visit with Primary Care Provider/Specialist	\$25/\$65	\$50-\$220	\$400
Routine X-Rays, Lab Services, Ultrasound — Including Interpretation at Office or Outpatient Lab Facility	\$0	\$0	\$0
Anesthesia, Inpatient or Outpatient	\$0 (included in procedure or treatment copay)	\$0 (included in procedure or treatment copay)	\$0 (included in procedure or treatment copay)
PT, OT and ST	\$25	\$40-\$100	\$600
Urgent Care Facility	\$35	\$160	\$400
Hospital Emergency Room	\$500	\$500	\$500
Ambulance	\$550	\$550	\$550
Maternity, Care and Delivery	\$500	\$1,000-\$2,000	\$6,000
Hospital Inpatient Services (varies by procedure or treatment)*	\$450-\$1,000	\$1,000-\$3,950	Up to \$6,700
Physician Inpatient Visits (Primary Care Provider/Specialist)	Included in Hospital Inpatient Services		
Hospital Outpatient Services (varies by procedure or treatment)*	\$0-\$1,600	\$0-\$3,950	Up to \$6,700
Non-Screening Colonoscopy	\$0	\$0	\$2,750
Medical Infusions and Chemotherapy	\$40-\$450	\$100-\$2,400	Up to \$3,000
Advanced Radiology (MRI, PET, CT)	\$200	\$500-\$1,500	\$3,000
Bone Marrow and Solid Organ Transplant	\$1,600	\$3,950	Not Covered
Corneal Transplant	\$800	\$2,000	Not Covered
Hip Replacement**	\$3,900	\$3,900-\$7,700	\$8,200
Physician Office — Mental Health and Sexual Abuse	\$25	\$25	\$300
Hospital Inpatient — Mental Health and Sexual Abuse	\$1,000	\$1,000	\$6,000

Visit the Benefits Enrollment Center at NovantHealth.org/careers/benefits for more information.

* Non-activated coverages — copay only.

** Prices reflect both payroll deductions and copays, if applicable. There are 42 plannable treatments that require activation.

Visit Join.Surest.com/NovantHealth and enter access code *Novant2023* to view the complete listing.

Surest Coverages Requiring Activation

The Surest plan includes the feature of flexible coverage for certain plannable treatments, such as cataract surgery or knee reconstruction. This coverage requires activation. Only 2% of all members activate coverage.*

The cost of activating coverage is paid through paycheck deductions, for a set period of time, and may or may not require a copay at the time of service. Paycheck deductions begin once a member activates coverage. Once a member meets the cost, the deductions are complete. There is a maximum out of paycheck set by your employer to protect your check in the rare event of multiple activations.

Coverage must be activated at least three business days in advance of the covered procedure, test or treatment.

Activation is not needed in the case of an emergency or cancer treatment.

Cardiovascular

- Cardiac Ablation
- Carotid Endarterectomy and Stents
- Coronary Artery Bypass Graft Surgery
- Coronary Catheterization and Percutaneous Coronary Interventions
- Pacemakers and Defibrillators
- Valve Replacement

Ear, Nose and Throat (ENT)

- Sinus and Nasal Septum Surgery
- Tonsillectomy and Adenoidectomy

Gastrointestinal

- Bariatric Surgery
- Gallbladder Removal Surgery (Cholecystectomy)
- Hernia Repair
- Reflux and Hiatal Hernia Surgery

* Surest 2020 self-funded book of business. 147_V02.

The above is a sample list of exclusions and limitations and can be found on your Summary of Benefits and Coverage and in the Certificate of Coverage.

Surest Coverages Requiring Activation (CONTINUED)

Musculoskeletal

- Ankle and Foot Bone Fusion
- Ankle Arthroscopy and Ligament Repair
- Ankle Replacement and Revision
- Bunionectomy and Hammertoe Surgery
- Carpal Tunnel Surgery
- Cervical Spine Disc Decompression
- Cervical Spine Fusion
- Elbow Arthroscopy and Tenotomy
- Elbow Replacement and Revision
- Ganglion Cyst Surgery
- Hip Arthroscopy and Repair
- Hip Replacement and Revision
- Knee Arthroscopy and Repair
- Knee Replacement and Revision
- Lumbar Spine Disc Decompression
- Lumbar Spine Fusion
- Morton's Neuroma Surgery
- Plantar Fasciitis Surgery
- Shoulder Arthroscopy and Repair
- Shoulder Replacement and Revision
- Spinal Cord Stimulator
- Wrist and Hand Joint Replacement
- Wrist Arthroscopy and Repair

Other

- Breast Reduction Surgery
- Cataract Surgery
- Fibroid Removal (Myomectomy)
- Hysterectomy
- Kidney Stone Ablation and Removal (Lithotripsy)
- Prostate Removal Surgery (non-cancer related)
- Sling Surgery for Female Urinary Incontinence

The above is a sample list of exclusions and limitations and can be found on your Summary of Benefits and Coverage and in the Certificate of Coverage.

bind is now Surest. Same great health plan. New name.



Top Five Surest FAQs

Am I covered in an emergency?

YES! If you go to the emergency room, you pay the emergency room copay. If you need emergency surgery and/or need to be admitted to the hospital, the emergency room copay is waived, and you will be responsible for the inpatient hospital emergency admit copay. The applicable copay covers the care from X-rays and labs to anesthesiologists.

If, as part of your emergency treatment, a procedure is needed that would have otherwise required activation — don't worry. It will be covered under the inpatient hospitalization copay.

You do not need to activate coverage in emergencies. With Surest, we want you to focus on your health and feeling better.

Is there an out-of-pocket limit? What applies?

Yes. There is an out-of-pocket limit, or the most money you will pay in a given year for health care benefits your plan covers. Visit [Join.Surest.com](https://www.join-surest.com) or your benefit site for details.

All copays count toward the limit, from prescriptions to office visits to surgery. (Monthly premiums and out-of-network expenses don't count toward out-of-pocket limits.) In the case of activating coverage, additional payroll deductions do not count toward this amount.

Is there a pre-tax account I can use?

Under the Surest plan, you can put money aside — taxfree — in a flexible spending account (FSA) to pay for qualified out-of-pocket medical expenses. Sign up for an FSA during Annual Benefits Enrollment.

Administrative services provided by Bind Benefits, Inc. d/b/a Surest, its affiliate United HealthCare Services, Inc., or by Bind Benefits, Inc. d/b/a Surest Administrators Services, in CA.

What coverage(s) require activation?

For a small list of plannable tests, procedures or treatments, coverage must be activated at least three business days prior to the covered procedure. Activation will trigger additional payroll deductions. Depending on where you choose to have the procedure, there may or may not be a copay. Keep in mind that few people need these tests, procedures or treatments annually. Approximately 2% of Surest members activated coverage during the plan year.* Activation is not required in an emergency.

You can find the list of coverages requiring activation on [Join.Surest.com](https://www.join-surest.com).

No matter what health service you're seeking, you'll find — with Surest — covered services have a price tag (copay). For preventive care, the copay is typically \$0. For office visits and many procedures — from getting an MRI to having a baby — you have price visibility. The copay covers what you typically experience in a single visit, eliminating surprise tagalong bills that can show up in your mailbox after the fact for services like labs, X-rays or anesthesiologists.

Remember: Review prices before you make an appointment. The Novant Health doctors and facilities will have the lowest copays. If you do use a doctor or facility in the UnitedHealthcare Choice Plus network, lower costs can indicate higher-value care. You choose what works for your health, your lifestyle and your budget.

Is my doctor in-network?

Novant Health doctors and facilities are in-network and will have the lowest copays on the Surest plan. In addition, we provide access to the national UnitedHealthcare Choice Plus network and Optum Behavioral Health network — but you should always confirm. Visit [Join.Surest.com](https://www.join-surest.com) or your benefit site for network status and applicable cost.

* Surest 2020 self-funded book of business. 147_V03.

Administrative services provided by Bind Benefits, Inc. d/b/a Surest, its affiliate United HealthCare Services, Inc., or by Bind Benefits, Inc. d/b/a Surest Administrators Services, in CA.

Pharmacy Benefits

- 1 Prescription drug benefits are provided through MedImpact. Call toll-free **1-833-726-0668**.
- 2 Out-of-pocket maximum per calendar year:
 - \$1,600 — Employee Only
 - \$3,200 — Family (\$1,600 out-of-pocket limit for any one member)
- 3 Mandatory generics with a dispense-as-written (DAW) waiver. Difference between cost of brand and generic is not covered under the copay or out-of-pocket limits.
- 4 Infertility drugs can be purchased from any Walgreens or any other pharmacy and are limited to a 30-day supply each fill. There is a \$10,000 lifetime maximum benefit for infertility drugs.
- 5 Tiers 4 through 6 are filled by the Novant Health Specialty Pharmacy. Call the Novant Health Specialty Pharmacy toll free at **1-855-307-6868** or the New Hanover Regional Medical Center Employee and Specialty Pharmacy at **910-662-7755**.
- 6 Saxenda and Wegovy weight-loss medications must be filled through the New Hanover Regional Medical Center employee pharmacy.



Pharmacy Benefits (CONTINUED)

CIGNA			
Pharmacy	Novant Health and NHRMC Pharmacies and Walgreens Retail Pharmacies: 30- and 90-Day Supplies	Non-Walgreens Retail Pharmacies: 30-Day Supply	NHRMC Employee Pharmacy and Walgreens Prescription Delivery: 90-Day Supply
Deductible — Applies to Rx Out-of-Pocket	None	\$150, applies to brand drugs	None
Tier 1: Generics	\$5 (30 days) / \$12 (90 days)	\$10	\$12
Tier 2: Preferred Brands	\$25 (30 days) / \$65 (90 days)	\$30 + 20% up to \$145	\$65
Tier 3: Non-Preferred Brands	\$45 (30 days) / \$135 (90 days)	\$55 + 40% up to \$145	\$135
Tier 4: Specialty Generics	\$70 (30-day limit)	Not Covered	\$70 (30-day limit)
Tier 5: Specialty Preferred Brands	\$100 (30-day limit)	Not Covered	\$100 (30-day limit)
Tier 6: Specialty Non-Preferred Brands	\$200 (30-day limit)	Not Covered	\$200 (30-day limit)
Out-of-Pocket Maximum Per Claim	N/A	\$145	N/A
SUREST			
Pharmacy	Novant Health and NHRMC Pharmacies and Walgreens Retail Pharmacies: 30- and 90-Day Supplies	Non-Walgreens Retail Pharmacies: 30-Day Supply	NHRMC Employee Pharmacy and Walgreens Prescription Delivery: 90-Day Supply
Deductible — Applies to Rx Out-of-Pocket	None	None	None
Tier 1: Generics	\$5 (30 days) / \$15 (90 days)	\$10	\$15
Tier 2: Preferred Brands	\$25 (30 days) / \$65 (90 days)	\$30	\$65
Tier 3: Non-Preferred Brands	\$100 (30 days) / \$250 (90 days)	\$160	\$250
Tier 4: Specialty Generics	\$200 (30-day limit)	Not Covered	\$200 (30-day limit)
Tier 5: Specialty Preferred Brands	\$250 (30-day limit)	Not Covered	\$250 (30-day limit)
Tier 6: Specialty Non-Preferred Brands	\$300 (30-day limit)	Not Covered	\$300 (30-day limit)

2023 Health Plan Biweekly Premiums

Your premiums for medical, dental and vision care are made on a before-tax basis. This means your contributions are automatically deducted from your paycheck before taxes are withheld. As a result, you save money on taxes.

FULL-TIME TEAM MEMBER Classified as 30 hours or more per week			
Cigna Standard Plan			
Coverage Level	Total Cost	Less NH \$	Total Net Cost
Employee Only	\$373.20	\$338.20	\$35.00
Employee/Spouse	\$835.97	\$681.13	\$154.84
Employee/Child(ren)	\$779.99	\$675.51	\$104.48
Employee/Family	\$1,179.32	\$983.48	\$195.84
Cigna Premium Plan			
Coverage Level	Total Cost	Less NH \$	Total Net Cost
Employee Only	\$404.76	\$339.58	\$65.18
Employee/Spouse	\$906.63	\$689.30	\$217.33
Employee/Child(ren)	\$845.92	\$683.51	\$162.41
Employee/Family	\$1,279.00	\$994.19	\$284.81
Surest			
Coverage Level	Total Cost	Less NH \$	Total Net Cost
Employee Only	\$368.20	\$340.49	\$27.71
Employee/Spouse	\$824.74	\$702.18	\$122.56
Employee/Child(ren)	\$769.50	\$686.81	\$82.69
Employee/Family	\$1,163.46	\$1,008.46	\$155.00

DENTAL			
Coverage Level	Total Cost	Less NH \$	Total Net Cost
Employee Only	\$18.52	\$10.47	\$8.05
Employee/Spouse	\$38.47	\$12.59	\$25.88
Employee/Child(ren)	\$40.02	\$13.57	\$26.45
Employee/Family	\$65.36	\$30.32	\$35.04

PART-TIME TEAM MEMBER Classified as 24 to 29 hours per week			
Cigna Standard Plan			
Coverage Level	Total Cost	Less NH \$	Total Net Cost
Employee Only	\$373.20	\$269.32	\$103.88
Employee/Spouse	\$835.97	\$545.09	\$290.88
Employee/Child(ren)	\$779.99	\$539.16	\$240.83
Employee/Family	\$1,179.32	\$787.50	\$391.82
Cigna Premium Plan			
Coverage Level	Total Cost	Less NH \$	Total Net Cost
Employee Only	\$404.76	\$262.17	\$142.59
Employee/Spouse	\$906.63	\$536.36	\$370.27
Employee/Child(ren)	\$845.92	\$530.28	\$315.64
Employee/Family	\$1,279.00	\$773.87	\$505.13
Surest			
Coverage Level	Total Cost	Less NH \$	Total Net Cost
Employee Only	\$368.20	\$285.97	\$82.23
Employee/Spouse	\$824.74	\$594.50	\$230.24
Employee/Child(ren)	\$769.50	\$578.88	\$190.62
Employee/Family	\$1,163.46	\$853.32	\$310.14

VISION	
Coverage Level	Your Cost
Employee Only	\$5.17
Employee/Spouse	\$8.11
Employee/Child(ren)	\$8.29
Employee/Family	\$13.35

2023 Well-Being Programs

At Novant Health, our patients' well-being depends upon your well-being. All team members are encouraged to participate in our well-being activities and all benefits-eligible team members have the opportunity to earn incentives, including team members who are not enrolled in a Novant Health medical plan.

Team members enrolled in a Cigna medical plan can earn up to \$900 in health reimbursement account (HRA) incentive dollars, and covered spouses can earn up to \$275, through participation in Cigna's MotivateMe program and the Novant Health well-being portal. HRA dollars are placed in your Cigna HRA. Incentives can be earned throughout the year for completing a personalized health assessment, having healthy biometric values, attending annual well-being screenings and participating in Living Healthy webinars or events.

Team members who select the Surest medical plan can earn up to \$250 in reward points each calendar year through participation in our well-being portal.

Visit I-Connect for instructions on how to access more resources and rewards on the Novant Health well-being portal.

2023 WELL-BEING PROGRAM INCENTIVE STRUCTURE		
Participant	Incentive Cap	Incentive Format
Cigna-enrolled team member	\$900	HRA, through MotivateMe platform*
Cigna-enrolled spouse (Includes spouses employed and not employed by Novant Health)	\$275	HRA, through MotivateMe platform**
Surest-enrolled team member	\$250	Rewards/points, through the Novant Health well-being portal
Surest-enrolled spouse, spouses not employed by Novant Health	Not eligible	N/A
Non-enrolled benefits-eligible team member and Novant Health-employed spouse enrolled as a dependent on Surest	\$100	Rewards/points, through the Novant Health well-being portal

* Team members enrolled in the Novant Health Cigna medical plans will be eligible to utilize the MotivateMe platform and access Living Healthy incentive opportunities through the well-being portal.

** Team members' spouses who are enrolled as a dependent on the Novant Health Cigna medical plans will have access to the well-being portal.

Novant Health complies with applicable federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability or sex.

ATENCIÓN: Si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al **1-800-890-5420**.

CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số **1-800-890-5420**.

Novant Health Retirement Plus Plan

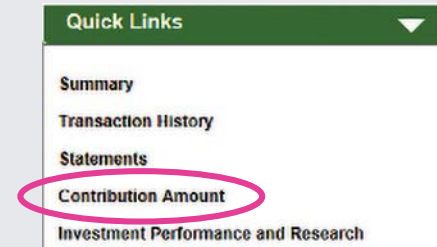


Your benefits package at Novant Health includes the Novant Health Retirement Plus Plan. The Plan is recordkept by Fidelity Investments, so you can contact them for assistance or with any questions. You will be automatically enrolled in the Plan starting with your first full biweekly pay statement* at a pretax contribution rate of 4% of your gross pay. Your contributions will be directed to a State Street Target Retirement Fund** based on your date of birth unless you direct otherwise. You have 90 days to opt out of the Plan by contacting Fidelity and changing your deferral rate to 0%. If you opt out within 90 days, any contributions, adjusted for market gains and losses while deferred to the Plan, can be requested to be returned to you.

You can access your account at Fidelity by logging on to Fidelity NetBenefits® at www.netbenefits.com/novanthealth. Click *Register* at the top of the screen to establish your username and password.

If you already have other accounts with Fidelity, you can use your existing login information to access your Novant Health account. After logging in, choose *Contribution Amount* from the *Quick Links* menu for your Plan and change your deferral rate to 0% if you do not wish to participant in the Plan.

You can also contact the Fidelity Retirement Service Center at **800-343-0860**. Service Representatives are available from 8:30a.m. to midnight ET Monday through Friday, except for New York Stock Exchange holidays excluding Good Friday.



Screenshots are for illustrative purposes.

* To make a contribution election that is different than the automatic enrollment contribution rate of 4% of your gross pay, contribution rate changes must be entered into Fidelity NetBenefits. Contact the Fidelity Retirement Service Center at **800-343-0860** if you have questions, or if you require additional information.

** Target Date Funds are an asset mix of stocks, bonds and other investments that automatically becomes more conservative as the fund approaches its target retirement date and beyond. Principal invested is not guaranteed.

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Fidelity Brokerage Services LLC, Member NYSE, SIPC, 900 Salem Street, Smithfield, RI 02917

Novant Health Retirement Plus Plan

Plan features:

Contributions: You can contribute 1-60% of your salary on a pretax basis to the Plan in 0.1% increments. Novant Health contributes to your retirement through a dollar-for-dollar match of the first 6% you contribute to the Plan. You will be eligible for the matching contribution on your date of hire. The match is contributed to the Novant Health Savings and Supplemental Retirement Plan. Contact Fidelity and consider increasing your contribution rate to 6% to take full advantage of the matching contribution.

Vesting: When you are "vested" in your savings, it effectively means the money is yours to keep. You are always 100% vested in your contributions to the Plan. The matching contribution is vested after three years of service. You earn one year of vesting service for each calendar year in which you are paid for at least 1,000 hours.

Auto increase program: An optional program that automatically increases your contribution rate by 1-3% on an annual basis. You choose the amount and the date of the increase, and you can opt out at any time.

Investment options: The Plan offers a full range of investment options to help you reach your retirement savings goals.

Online planning tools: Fidelity offers a wide variety of investment analysis and retirement planning tools on NetBenefits. Click the *Planning* link at the top right of the NetBenefits homepage to access the Fidelity Planning and Guidance Center.

Additional information:

Fidelity Workplace Financial Consultants: Fidelity offers one-on-one consultations if you have any questions about retirement planning or would like help determining which investment options may be right for you. You can contact the Fidelity Retirement Planning Team at **800-642-7131** or schedule an appointment online at **www.fidelity.com/reserve**. Below are the Workplace Financial Consultants for Novant Health.



Lucas Bourne



John Halley



Julie Marxen

For help choosing your investments or distribution options that are right for you, call **800-642-7131** to speak with a Fidelity Representative.

Online beneficiaries service: It is important to designate your beneficiaries for the Plan. You can designate, review or update your beneficiary elections using Fidelity's secure online election tool located under the Profile link after logging into NetBenefits at **www.netbenefits.com/novanthealth**. You can also contact the Fidelity Retirement Service Center for a beneficiary form at **800-343-0860**.

Novant Health Retirement Plus Plan

Loans and withdrawals: Although the Plan is intended for the future, you may borrow from your account for any purpose. Generally, the Plan allows you to borrow up to 50% of your vested account balance. The minimum loan amount is \$1,000 and a loan must not exceed \$50,000. You then pay the money back into your account, plus interest, through payroll deductions. You may have a maximum of one loan at a time.

Withdrawals from the Plan are generally permitted when you terminate your employment, retire, reach age 59½ or become permanently disabled, as defined by your plan.

Rollovers: You are permitted to roll over eligible pre-tax assets from another 401(k), 403(b) plan, 401(a) plan or governmental 457(b) retirement plan. The Plan also accepts rollovers from a conduit IRA.

If you have any questions about the Plan or need assistance in performing a transaction, please call the Fidelity Retirement Service Center at **800-343-0860**.

Before investing in any investment option, consider the investment objectives, risks, charges and expenses. Contact Fidelity for a mutual fund prospectus or, if available, a summary prospectus containing this information. Read it carefully.

Investing involves risk, including risk of loss.

Be sure to consider all your available options and the applicable fees and features of each before moving your retirement assets.



YouDecide Team Member Advantages

Voluntary Benefit Programs



Auto & Home Insurance

Get the best for less. Side-by-side comparison quoting allows you to compare estimates from top-rated providers and select the one that's best for you.



Nationwide Pet Insurance

Helps to offset the cost of illnesses, injuries and routine wellness care for your furry family members. Cover yourself from unexpected vet bills and routine care.

Consumer Discounts



Access the Team Member Advantages site at YouDecide.com/Novant.

Need help? Contact your Consumer Advisor for support (Monday through Friday, 8 a.m. to 7 p.m. ET) at **1-800-923-4609** or email advisor@youdecide.com.

Client ID: NOV668

We believe improving your health is the right thing to do.

We want you to stay healthy so you can enjoy life, now and in retirement. We're dedicated to improving your health by giving you a benefit plan that encourages and rewards you for making healthy choices and achieving healthy outcomes.





Note: This guide is intended to summarize the benefits you receive from Novant Health. The actual determination of your benefits is based solely on the plan documents provided by the carrier of each plan. This summary is not legally binding, is not a contract and does not alter any original plan documents. For additional information, please call Novant Health People & Culture at **1-800-890-5420** for Novant Health team members or **910-667-6000** for New Hanover Regional Medical Center team members.